

Woodstock Old Home Week Agriculture Exhibition Inc.
Rules and Regulations Agreement-Exhibit Booth Space

- 1.** All booths must display commercially printed signs bearing the name of the individual firm, corporation, or organization which it represents and exhibits.
- 2.** All booths must be setup and reading for opening at 1pm, Wednesday, July 31st, 2019 and remain intact until the close of OHW on Saturday night at 11:00pm.
- 3.** Reservation forms must be completed and returned to the Exhibits Chairperson with the required payment. Your cancelled cheque will be your confirmation of requested space. Receipts will be issued.
- 4.** All booths must be arranged in a manner which is satisfactory to OHW. Exhibitors should display the work, hobby, etc. which is involved.
- 5.** Exhibitors must first obtain permission of the Exhibits Chairperson before altering the booths in any way. This permission will not be unreasonably withheld.
- 6.** Exhibitors shall not swap or trade their booths without first obtaining permission of the Exhibits Chairperson.
- 7.** Exhibitors will be financially responsible to OHW for any damage done to the assigned booth.
- 8.** Exhibits will be not be allowed beyond depth of booth.
- 9.** Booths will be manned from 1pm until closing.
- 10.** The OHW Board reserves the right to remove anything which it, in its sole discretion, deems to be offensive, obscene, or immoral.
- 11.** The Exhibits Chairperson and/or the OHW Manager will supervise exhibitors. Any problem or disputes must be referred to either the Exhibits Chairperson, the OHW Manager, or both of them. They, in turn, will give a final and binding decision in resolution of any disputes or problems.
- 12.** All power cords must be 14 gauge size or greater, booth materials, chairs, tables, and other booth dividers are the responsibility of the exhibitor and each must supply their own.
- 13.** Any permanent modifications or improvements, including paing to booth space desired by an exhibitor, must be approved by the Exhibits Chairperson. All costs of the approved modification are the responsibility of the exhibitor.
- 14.** Booth space shall be reserved on a first come, first serve basis and official confirmation is your cancelled cheque.
- 15.** Proper food handling certification should be presented upon arrival to the Exhibits Chairperson before set up.
- 16.** All vendors and staff are required to have accomodations for after 10pm. There will be no staying on site at the Exhibit Buildings at closing time.

The Woodstock Old Home Week Agriculture Exhibition Inc., its servants or agents, are not responsible for damage to or loss of any exhibits. Exhibitors are soley responsible for any loss or damage to their exhibits however occasioned.

I/we have read the above rules and regulations and agree to accept the conditions contained therein.

Signature: _____ Date: _____

The Woodstock Old Home Week Agriculture Exhibition Inc. protects your personal information by adhering to all legislative requirements with respect to your personal privacy. We may use your personal information to provide services, to keep you informed about OHW activities, for statistical research purposes, to satisfy government and regulatory obligations, and we may contact you from time to time with regard to new initiatives.